

REPORT CENTER FOR DAYLITE

Table of Contents

- General..... 3
 - ReportCenter for Daylite 4
- ReportSuite 5
 - Setup..... 6
 - Adding license 9
- Other information..... 10
 - How to uninstall a plugin 11

General

ReportCenter for Daylite

ReportSuite - the individual way of printing histories in Daylite

ReportSuite gives you the option to easily customize print layouts to print activities of companies & people as well as projects & opportunities.

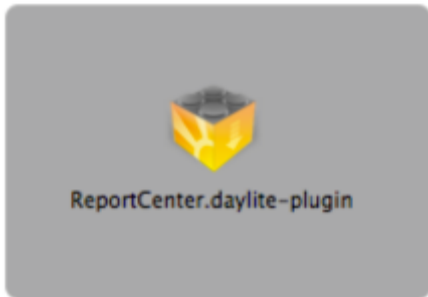
ListprintSuite - Individually and dynamically printing of Daylite lists

With the ListprintSuite you can decide which information of persons, companies, projects or opportunities you would like to print. Save your choices as a preset.

ReportSuite

Setup

1. Download the [ReportSuite](#)
2. Take a double click on the downloaded Report_Suite_for_Daylite_4_EN.dmg file
3. Take a double click on ReportCenter.daylite-plugin



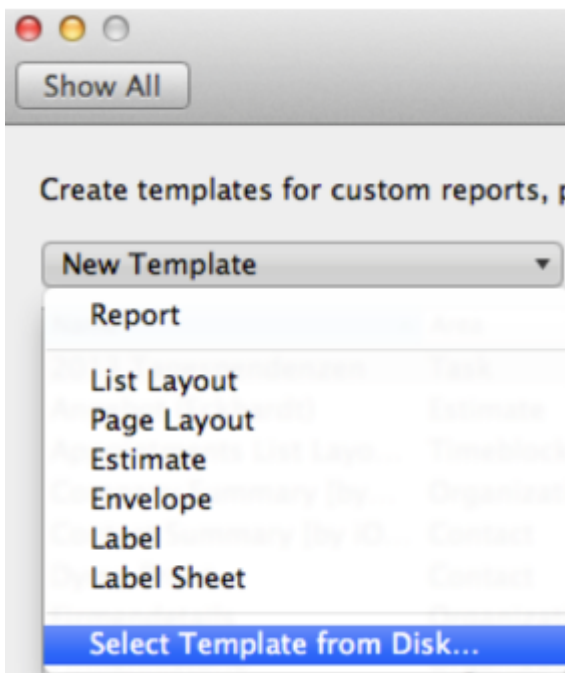
4. Open Daylite and navigate to the menu bar Daylite -> Preferences



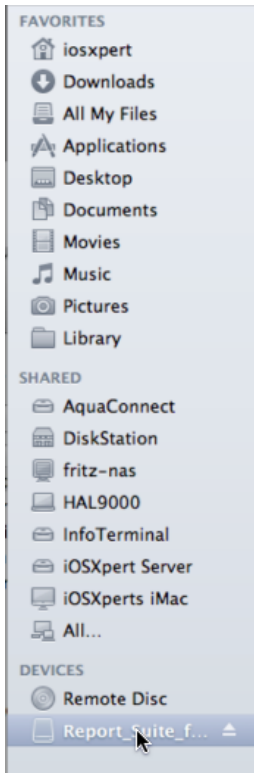
5. Navigate to Report Templates



6. In the dropdown menu select New Template -> Select Template from...



7. Open Finder and navigate to Report_Suite_for_Daylite_4 on the left sidebar. You may have to scroll down or up to locate the mounted DMG file under Devices



8. Select those files

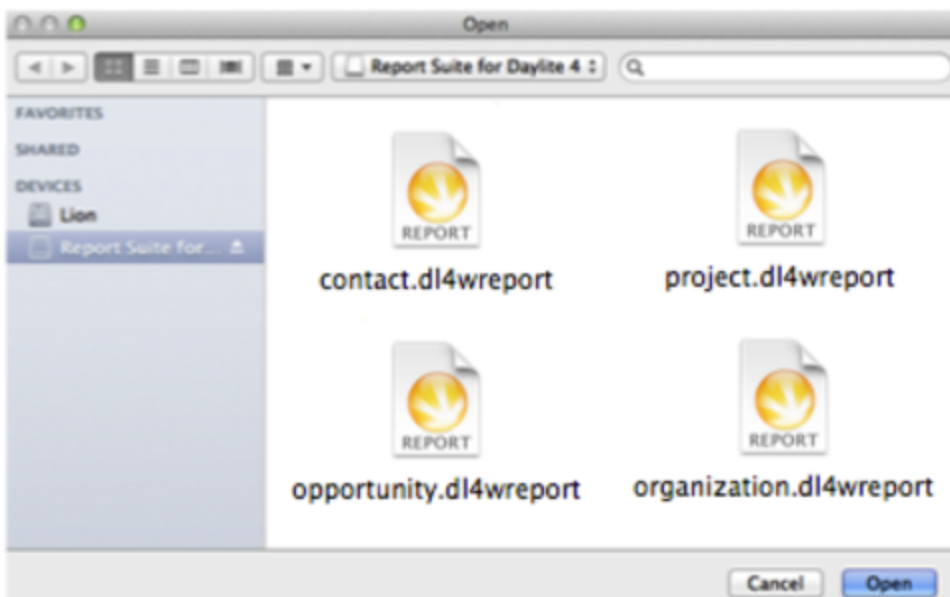
contact.dl4wreport \L

project.dl4wreport \L

opportunity.dl4wreport \L

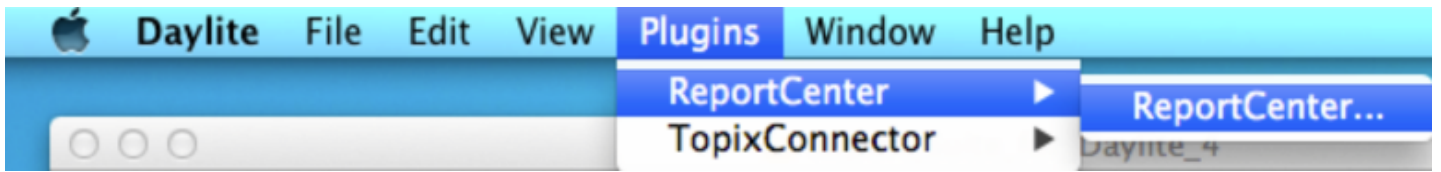
organization.dl4wreport \L

and take a click on Open

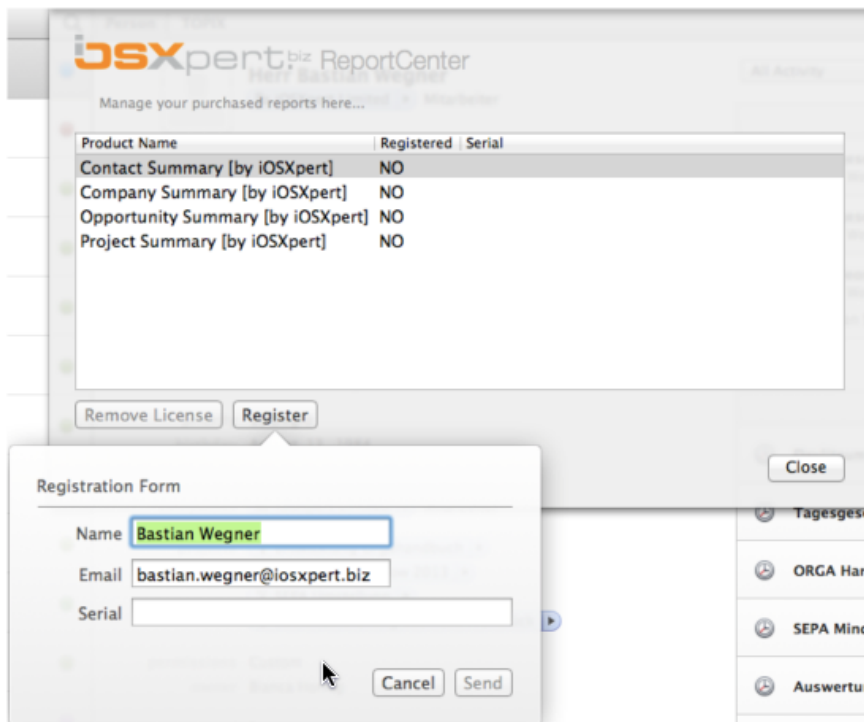


Adding license

1. Open Daylite and navigate to menu bar Plugins -> ReportCenter -> ReportCenter...



2. Select a summary and take a click on Register. Enter the according serial number of each summary from the received eMail



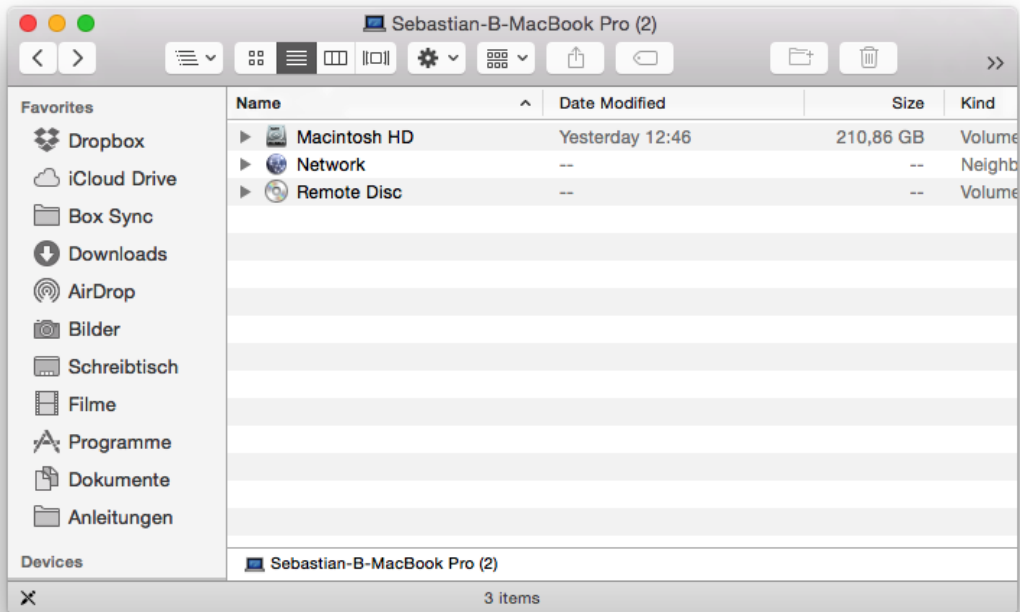
3. Repeat the last step for the remaining reports

Other information

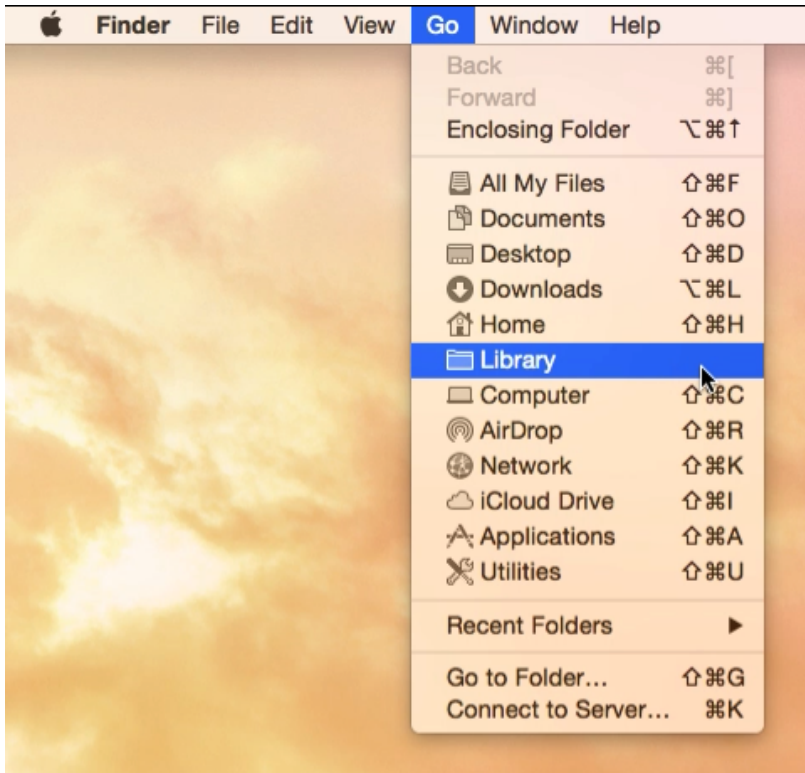
How to uninstall a plugin

In order to uninstall a plugin, please do the following steps:

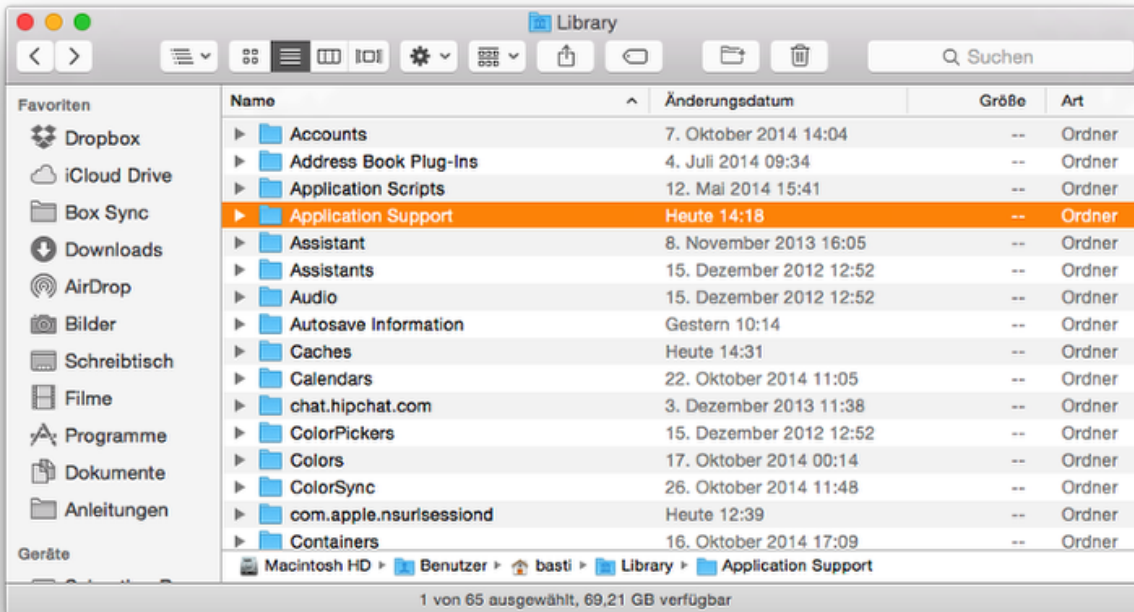
1. Open a Finder window



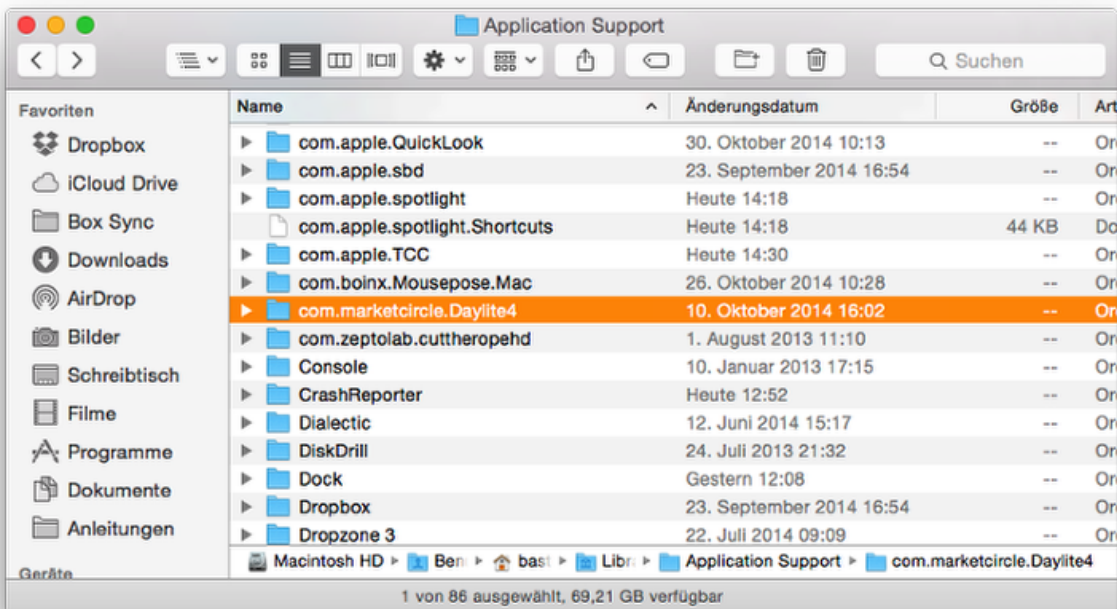
2. Click Go in the Finder menu, hold down the ⌘ [alt] key and select Library



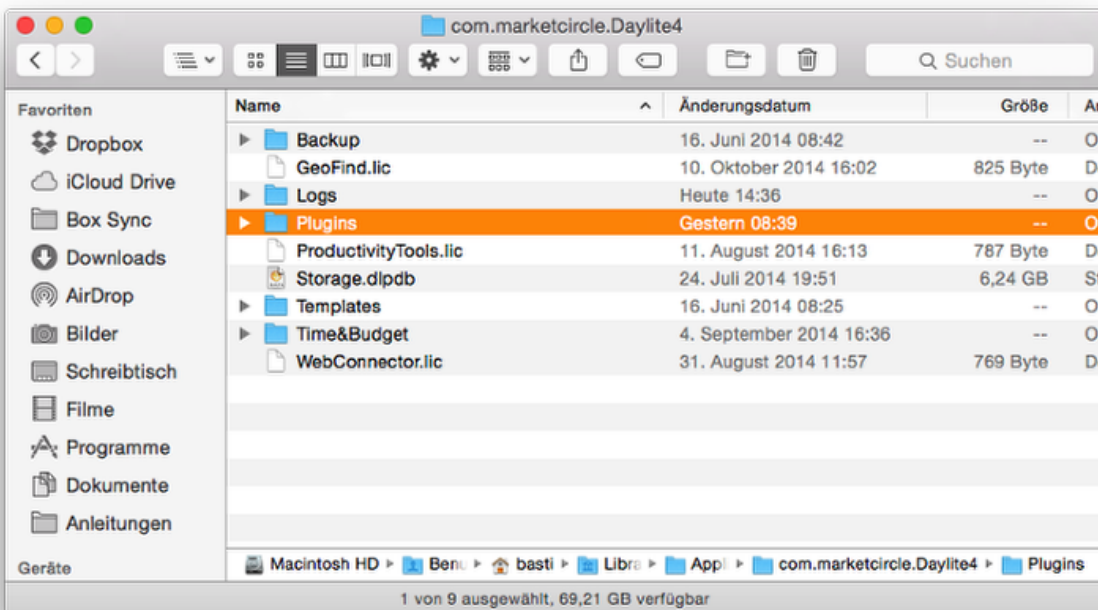
3. Navigate to Application Support



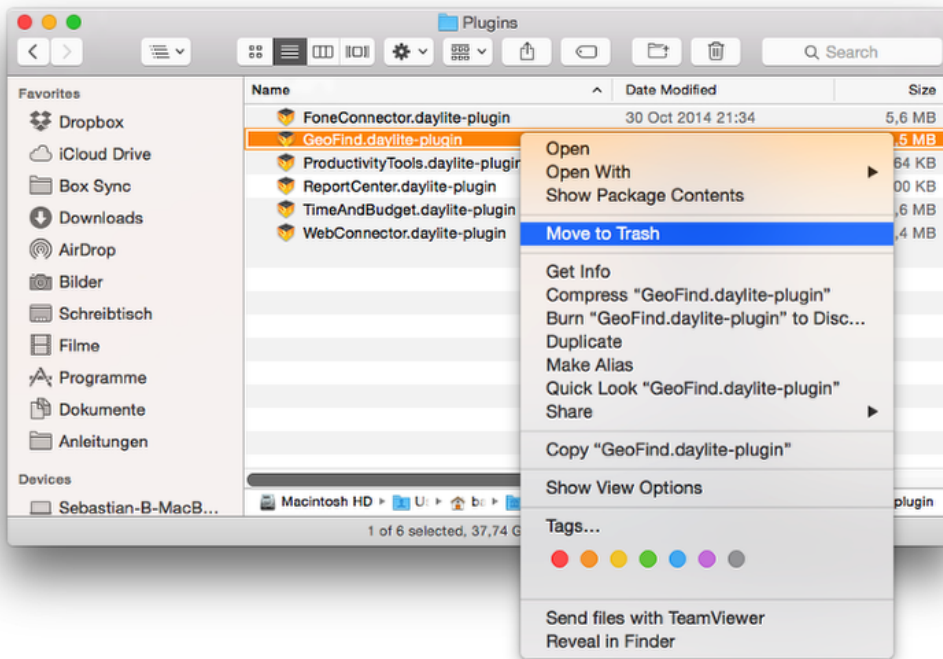
4. Navigate to com.marketcircle.Daylite4



5. Navigate to Plugins



6. Delete the appropriate plugin



7. Restart Daylite